

**Contra Costa College**  
**Curriculum Instruction Committee**  
**Minutes of Monday, September 25, 2023**

**ONLINE MEETING (835-524-2819) CALLED TO ORDER at 2:15 with Introduction of Guests**

**CIC Chair:** Leslie Alexander

**Division Representatives**

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Jack Wheeler
- **NSAS:** Jennifer Ounjian

**Non-Voting Members**

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

**Members not in attendance:** Jack Wheeler

**Guests in attendance:** Jacki Wright (alternate for Jack Wheeler), René Sporer, CJ Price, Anton El Khoury

**CONSENT AGENDA ACTION ITEMS**

**Agenda:** September 25, 2023

**Action:** Approved, except for deactivation of GEOL 120 and GEOL 120L. Committee recommends that department finds suitable arrangements for 36 current students to complete Earth Science AS degree.

**Motioned:** Najia

**Seconded:** Jacki

**All in Favor:** No abstentions

**Minutes:** September 11, 2023

**Action:** Approved

**Motioned:** Jenn G

**Seconded:** Anthony

**All in Favor:** No abstentions

**GEOL-120 Physical Geology**

**Deactivation:** There has been insufficient student demand to offer the course for the past several years. A similar version of this course is offered within our district.

*(Note: this is a required course for the Earth Science A.S. degree, and is an optional course for several other degrees/certificates.)*

**Action:** Committee recommends tabling the deactivation until a suitable plan is in place for current Earth Science AS students.

**GEOL-120L Physical Geology Laboratory**

**Deactivation:** There has been insufficient student demand to offer the course for the past several years. A similar version of this course is offered within our district.

*(Note: this is a required course for the Earth Science A.S. degree, and is an optional course for several other degrees/certificates.)*

**Action:** Committee recommends tabling the deactivation until a suitable plan is in place for current Earth Science AS students.

**MATH-102 Math Skills Laboratory**

**Deactivation:** Course is not offered anymore.

**MATH-125 Algebra for Statistics**

**Deactivation:** No longer offer the course.

*(Note: this course is included in the Biotechnology Assistant Certificate as an option.)*

**NON-CONSENT AGENDA ACTION ITEMS****MATH-171 Precalculus**

**Revision:** Remove MATH-171S corequisite option to satisfy UC transfer. Add “or equivalent” to the MATH 121 prerequisite.

*(Note: this proposal was placed on the agenda due to an emergency articulation issue.)*

**Action:** Approved

**Motioned:** Anthony

**Seconded:** Najia

**All in Favor:** No abstentions

**MATH-180 Applied Calculus**

**Revision:** Remove MATH-180S corequisite option to satisfy UC transfer. Replace MATH 120 prerequisite with “Intermediate algebra or equivalent.”

*(Note: this proposal was placed on the agenda due to an emergency articulation issue.)*

**Action:** Approved

**Motioned:** Jenn G

**Seconded:** Jacki

**All in Favor:** No abstentions

**COUNS-103A Personal Development for College Success**

**Revision:** Content review. Update out of class assignments, MOEs, textbooks, and SLOs.

**Action:** Approved

**Motioned:** Anthony

**Seconded:** Jenn G

**All in Favor:** No abstentions

**NURS-198 Nurse Assistant Certification Course**

**Revision:** Content review. Update reading and writing prerequisites to align with latest placement/multiple measures. Update MOIs, MOEs, textbooks, add SLO percentages. Update DE to hybrid only.

**Action:** Approved, pending updated DE form.

**Motioned:** Najia

**Seconded:** Anthony

**All in Favor:** No abstentions

**ART-132 Photoshop 1**

**Revision:** Content review. Add detail to MOEs. Update- textbooks and SLOs. Effective Fa24.

**Action:** Approved

**Motioned:** Jenn G

**Seconded:** Jacki

**All in Favor:** No abstentions

**ART-232 Photoshop 2**

**Revision:** Content review. Reduce laboratory hours to 54 (from 72). Add detail to MOEs. Update textbooks, add SLO percentages. Effective Fa24.

**Action:** Approved

**Motioned:** Jacki

**Seconded:** Najia

**All in Favor:** No abstentions

**MEDIA-130 Screenplay and Script Writing**

**Revision:** Content review. Update MOIs, MOEs, textbooks, and add SLO percentages. Add ENGL-001A and ENGL-001AX as advisory.

**Action:** Approved

**Motioned:** Jenn G

**Seconded:** Jacki

**All in Favor:** No abstentions

#### **MEDIA-170 Introduction to 3D Modeling & Animation Design**

**Revision:** Content review. Update MOIs, MOEs, objectives, and textbooks. Change pre-req to advisory, and add advisory statement. Updated typo in course description.

**Action:** Approved

**Motioned:** Jacki

**Seconded:** Najia

**All in Favor:** No abstentions

#### **MUSIC-230 Intermediate Music Recording**

**New Course:** Degree Applicable. 3 units. 54 hours of lecture. Prerequisite: MUSIC-130. Grading option: Student choice. Masters Disciplines: Music, Commercial Music. Request Local GE Area C, and CSU GE Area C1. Request Distance Education: Both fully online and hybrid.

**Action:** Tabled for lack of time.

#### **DISCUSSION ITEMS**

There were no discussion items.

#### **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

#### **ADJOURNMENT**

The meeting adjourned at 4 p.m. The next meeting is scheduled for October 23, 2023 in GE 305.